

*Bella Tara Community  
Development District*

*Agenda*

*October 24, 2023*

# AGENDA

# *Bella Tara*

## *Community Development District*

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219 E. Livingston Street, Orlando, Florida 32801

Phone: 407-841-5524 – Fax: 407-839-1526

October 17, 2024

Board of Supervisors  
Bella Tara Community  
Development District

Dear Board Members:

The meeting of the Board of Supervisors of the Bella Tara Community Development District will be held **Tuesday, October 24, 2023 at 1:00 p.m. at the Hart Memorial Central Library, Room 120, 211 E. Dakin Avenue, Kissimmee, Florida. PLEASE NOTE THE NEW LOCATION OF THE MEETING.** Following is the advance agenda for the regular meeting:

1. Roll Call
2. Public Comment Period
3. Approval of Minutes of the August 22, 2023 Meeting
4. Consideration of Resolution 2024-01 Designating Assistant Secretary and Assistant Treasurer of the District
5. Consideration of Resolution 2024-02 Re-Designating District's Registered Agent and Office
6. Consideration of Resolution 2024-03 Designating the Primary Administrative Office and Principal Headquarters of the District
7. Staff Reports
  - A. Attorney
  - B. Engineer
  - C. District Manager's Report
    - i. Balance Sheet and Income Statement
    - ii. Ratification of Funding Request #8
    - iii. Ratification of Fiscal Year 2024 Meeting Schedule
8. Other Business
9. Supervisor's Requests
10. Adjournment

The balance of the agenda will be discussed at the meeting. In the meantime, if you should have any questions, please contact me.

Sincerely,

*George S. Flint*

George S. Flint  
District Manager

Cc: Jere Earlywine, District Counsel  
Christina Baxter, District Engineer

Enclosures

# MINUTES

**MINUTES OF MEETING  
BELLA TARA COMMUNITY DEVELOPMENT DISTRICT**

The Board of Supervisors of the Bella Tara Community Development District held a Public Hearing and Regular Meeting on August 22, 2023 at 1:00 p.m., at the Hampton Inn & Suites Orlando South Lake Buena Vista, 4971 Calypso Cay Way, Kissimmee, Florida 34746.

**Present at the meeting were:**

Ernesto Mitsumasu	Chair
Craig Perry (via telephone)	Vice Chair
Dean Perry	Assistant Secretary
Kevin Walsh	Assistant Secretary

**Also present were:**

Ernesto Torres	District Manager
Jere Earlywine (via telephone)	District Counsel

**FIRST ORDER OF BUSINESS**

**Call to Order/Roll Call**

Mr. Torres called the meeting to order at 1:06 p.m.

Supervisors Dean Perry, Mitsumasu and Walsh, were present. Supervisor Craig Perry attended via telephone. Supervisor Pagnotta did not attend.

**SECOND ORDER OF BUSINESS**

**Public Comments**

No members of the public spoke.

**THIRD ORDER OF BUSINESS**

**Public Hearing to Consider the Adoption of an Assessment Roll and the Imposition of Special Assessments Relating to the Financing and Securing of Certain Public Improvements**

- A. Affidavits/Proof of Publication**
- B. Mailed Notice to Property Owner(s)**

These items were included for informational purposes.

**C. Master Engineer’s Report (for informational purposes)**

Mr. Earlywine presented the Master Engineer’s Report dated June 14, 2023 and noted the following:

- The Capital Improvement Plan (CIP) Cost Estimate of approximately \$90.5 million for the public improvements includes stormwater improvements, roadways, utilities, amenities, etc.
- The Report includes all the financing necessary to show that sufficient benefit to the lands justify the assessments and clearly states that the CIP is feasible and that issuance of permits is expected.

In response to Mr. Earlywine’s question, Mr. Craig Perry confirmed ownership of all property in the CDD.

**On MOTION by Mr. Craig Perry and seconded by Mr. Dean Perry, with all in favor, the Master Engineer’s Report dated June 14, 2023, in substantial form, was approved.**

**D. Master Special Assessment Methodology Report (for informational purposes)**

Mr. Torres presented the Master Special Assessment Methodology Report dated June 27, 2023 and noted the following:

- Of the total estimated CIP costs of \$94,995,000, \$8,103,010 is directly attributable to the multi-family units in Phase R.
- The bonds will be structured to be amortized in 30 annual installments, following a 24-month capitalized interest period.
- The CIP envisions a total of 1,839 residential units.
- The proposed financing plan provides for the issuance of bonds in the principal amount of \$130,265,000 to finance total CIP costs of \$94,995,000.

Mr. Earlywine stated the necessary findings to levy an assessment are contained within the Report; drawing upon the Engineer’s Report, sufficient benefit is found from the project to justify the approximately \$130 million in assessments and assessments are fairly and reasonably apportioned based on Equivalent Residential Unit (ERU) factors.

**On MOTION by Mr. Dean Perry and seconded by Mr. Mitsumasu, with all in favor, the Master Special Assessment Methodology Report dated June 27, 2023, in substantial form, was approved.**

**On MOTION by Mr. Craig Perry and seconded by Mr. Mitsumasu, with all in favor, the Public Hearing was opened.**

- **Hear testimony from the affected property owners as to the propriety and advisability of making the improvements and funding them with special assessments on the property.**

No members of the public spoke.

**On MOTION by Mr. Craig Perry and seconded by Mr. Mitsumasu, with all in favor, the Public Hearing was closed.**

- **Thereafter, the governing authority shall meet as an equalizing board to hear any and all complaints as to the special assessments on a basis of justice and right**

The Board, sitting as the Equalizing Board, made no changes to the assessment levels.

- E. Consideration of Resolution 2023-31, Making Certain Findings; Authorizing a Capital Improvement Plan; Adopting an Engineer’s Report; Providing an Estimated Cost of Improvements; Adopting an Assessment Report; Equalizing, Approving, Confirming and Levying Debt Assessments; Addressing the Finalization of Special Assessments; Addressing the Payment of Debt Assessments and the Method of Collection; Providing for the Allocation of Debt Assessments and True-Up Payments; Addressing Government Property, and Transfers of Property to Units of Local, State and Federal Government; Authorizing an Assessment Notice; and Providing for Severability, Conflicts and an Effective Date**

Mr. Earlywine presented Resolution 2023-31.

**On MOTION by Mr. Craig Perry and seconded by Mr. Dean Perry, with all in favor, Resolution 2023-31, Making Certain Findings; Authorizing a Capital Improvement Plan; Adopting an Engineer’s Report; Providing an Estimated Cost of Improvements; Adopting an Assessment Report; Equalizing, Approving, Confirming and Levying Debt Assessments; Addressing the Finalization of Special Assessments; Addressing the Payment of Debt Assessments and the Method of Collection; Providing for the Allocation of Debt Assessments and True-Up Payments; Addressing Government Property, and Transfers of Property to Units of Local, State and Federal Government; Authorizing an Assessment Notice; and Providing for Severability, Conflicts and an Effective Date, was adopted.**

**FOURTH ORDER OF BUSINESS**

**Discussion: District Management Services Transition**

Mr. Earlywine stated, while everyone appreciates the services Wrathell, Hunt and Associates, LLC has provided, he understands from the Chair that the Board’s direction is to terminate the current contract and to engage Governmental Management Services – Central Florida LLC (GMS) to take over the role of District Manager.

**On MOTION by Mr. Craig Perry and seconded by Mr. Dean Perry, with all in favor, terminating the District Management contract with Wrathell, Hunt and Associates, LLC, and engaging Governmental Management Services – Central Florida LLC for District Management Services, was approved.**

Discussion ensued regarding the dates of transition.

Mr. Craig Perry clarified that Wrathell, Hunt and Associates, LLC, will continue to serve as District Manager until the ongoing bond issuance is completed.

- A. Consideration of Resolution 2023-32, Appointing and Fixing the Compensation of the District Manager; Appointing a Financial Disclosure Coordinator; Appointing a Registered Assessment Consultant in Contemplation of the Issuance of Special Assessment Bonds; Appointing a Designated Investment Representative to Administer Investment Direction with Regard to District Funds; and Providing an Effective Date**

Mr. Earlywine presented Resolution 2023-32.



**On MOTION by Mr. Craig Perry and seconded by Mr. Walsh, with all in favor, Resolution 2023-32, Appointing and Fixing the Compensation of the District Manager; Appointing a Financial Disclosure Coordinator; Appointing a Registered Assessment Consultant in Contemplation of the Issuance of Special Assessment Bonds; Appointing a Designated Investment Representative to Administer Investment Direction with Regard to District Funds; and Providing an Effective Date, was adopted.**

**B. Consideration of Resolution 2023-33, Providing for the Removal and Appointment of Officers of the District, And Providing for an Effective Date**

Mr. Torres presented Resolution 2023-33.

**On MOTION by Mr. Dean Perry and seconded by Mr. Walsh, with all in favor, Resolution 2023-33, Providing for the Removal and Appointment of Officers of the District, And Providing for an Effective Date, was adopted.**

**C. Consideration of Resolution 2023-34, Directing Governmental Management Services – Central Florida LLC, to Establish a Local Bank Account at Truist for the District and Appoint Treasurer, Secretary and Assistant Treasurers as Signors on the Account and Providing an Effective Date**

Mr. Torres presented Resolution 2023-34.

**On MOTION by Mr. Craig Perry and seconded by Mr. Dean Perry, with all in favor, Resolution 2023-34, Directing Governmental Management Services – Central Florida LLC, to Establish a Local Bank Account at Truist for the District and Appoint Treasurer, Secretary and Assistant Treasurers as Signors on the Account and Providing an Effective Date, was adopted.**

Mr. Earlywine noted that it might be necessary to modify Resolutions 2023-32, 2023-33 and 2023-24, to address the effectiveness of each one as necessary and ensure a smooth transition.

**On MOTION by Mr. Dean Perry and seconded by Mr. Mitsumasu, with all in favor, authorizing modifications to Resolutions 2023-32, 2023-33 and 2023-34, as needed, was approved.**

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2023-07, Designating the Primary Administrative**

**Office and Principal Headquarters of the District and Providing an Effective Date**

This item was deferred.

**SIXTH ORDER OF BUSINESS**

**Acceptance of Unaudited Financial Statements as of July 31, 2023**

Mr. Torres presented the Unaudited Financial Statements as of July 31, 2023.

**On MOTION by Mr. Mitsumasu and seconded by Mr. Dean Perry, with all in favor, the Unaudited Financial Statements as of July 31, 2023, were accepted.**

**SEVENTH ORDER OF BUSINESS**

**Approval of June 27, 2023 Regular Meeting Minutes**

Mr. Torres presented the June 27, 2023 Regular Meeting Minutes.

**On MOTION by Mr. Dean Perry and seconded by Mr. Mitsumasu, with all in favor, the June 27, 2023 Regular Meeting Minutes, as presented, were approved.**

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel: Kutak Rock LLP**

Mr. Earlywine discussed the Bond Validation hearing scheduled for September 27, 2023.

**B. District Engineer (Interim): Poulos & Bennett, LLC**

There was nothing additional to report.

**C. District Manager: Wrathell, Hunt and Associates, LLC**

- **NEXT MEETING Date: September 26, 2023 at 1:00 PM**
  - **QUORUM CHECK**

The meeting scheduled for September 26, 2023, will likely be canceled.

**NINTH ORDER OF BUSINESS**

**Board Members' Comments/Requests**

There were no Board Members' comments or requests.

**TENTH ORDER OF BUSINESS**

**Public Comments**

No members of the public spoke.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

**On MOTION by Mr. Dean Perry and seconded by Mr. Mitsumasu, with all in favor, the meeting adjourned at 1:27 p.m.**

[SIGNATURES APPEAR ON THE FOLLOWING PAGE]

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Secretary/Assistant Secretary

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Chair/Vice Chair

# SECTION IV

**RESOLUTION 2024-01**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BELLA TARA COMMUNITY DEVELOPMENT DISTRICT PROVIDING FOR THE APPOINTMENT OF AN ASSISTANT SECRETARY OF THE DISTRICT; AND APPOINTMENT OF AN ASSISTANT TREASURER OF THE DISTRICT; PROVIDING FOR AN EFFECTIVE DATE**

**WHEREAS**, the Bella Tara Community Development District (hereinafter the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated within Osceola County, Florida; and

**WHEREAS**, the Board of Supervisors of the District desires to appoint an Assistant Secretary; and

**WHEREAS**, the Board of Supervisors of the District desires to appoint an Assistant Treasurer.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BELLA TARA COMMUNITY DEVELOPMENT DISTRICT:**

**SECTION 1.** Rich Hans is appointed Assistant Secretary.

**SECTION 2.** Patti Powers is appointed Assistant Treasurer.

**SECTION 3.** This Resolution shall become effective immediately upon its adoption.

**PASSED AND ADOPTED** this 24th day of October, 2023.

ATTEST:

**BELLA TARA COMMUNITY  
DEVELOPMENT DISTRICT**

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Secretary/Assistant Secretary

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Chairperson, Board of Supervisors

# SECTION V

**RESOLUTION 2024-02**

**A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE BELLA TARA COMMUNITY DEVELOPMENT DISTRICT RE-DESIGNATING A REGISTERED AGENT AND REGISTERED OFFICE OF THE DISTRICT AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the Bella Tara Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within Osceola County, Florida; and

**WHEREAS**, the District is statutorily required to designate a registered agent and a registered office location for the purposes of accepting any process, notice, or demand required or permitted by law to be served upon the District in accordance with Section 189.014(1), *Florida Statutes*.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BELLA TARA COMMUNITY DEVELOPMENT DISTRICT:**

**SECTION 1.** George S. Flint is hereby designated as the Registered Agent for the Bella Tara Community Development District.

**SECTION 2.** The District’s Registered Office shall be located at 219 East Livingston Street, Orlando, Florida 32801; (407) 841-5524.

**SECTION 3.** In accordance with Section 189.014, *Florida Statutes*, the District’s Secretary is hereby directed to file certified copies of this Resolution with Osceola County, and the Florida Department of Economic Opportunity.

**SECTION 4.** This Resolution shall become effective immediately upon adoption.

**PASSED AND ADOPTED** this 24<sup>th</sup> day of October, 2023.

ATTEST:

**BELLA TARA COMMUNITY  
DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chairperson, Board of Supervisors



# SECTION VI

**RESOLUTION 2024-03**

**A RESOLUTION BY THE BOARD OF SUPERVISORS OF THE BELLA TARA COMMUNITY DEVELOPMENT DISTRICT DESIGNATING THE PRIMARY ADMINISTRATIVE OFFICE AND PRINCIPAL HEADQUARTERS OF THE DISTRICT AND PROVIDING AN EFFECTIVE DATE**

**WHEREAS**, the Bella Tara Community Development District (“**District**”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*; and

**WHEREAS**, the District desires to designate its primary administrative office as the location where the District’s public records are routinely created, sent, received, maintained, and requested, for the purposes of prominently posting the contact information of the District’s Record’s Custodian in order to provide citizens with the ability to access the District’s records and ensure that the public is informed of the activities of the District in accordance with Chapter 119, *Florida Statutes*; and

**WHEREAS**, the District additionally desires to specify the location of the District’s principal headquarters for the purpose of establishing proper venue under the common law home venue privilege applicable to the District.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE BELLA TARA COMMUNITY DEVELOPMENT DISTRICT:**

- 1. PRIMARY ADMINISTRATIVE OFFICE.** The District’s primary administrative office for purposes of Chapter 119, *Florida Statutes*, shall be located at 219 E. Livingston Street, Orlando, Florida 32801.
- 2. PRINCIPAL HEADQUARTERS.** The District’s principal headquarters for purposes of establishing proper venue shall be located at the offices of GMS-CF, LLC, 1408 Hamlin Avenue, Unit E, St. Cloud, Florida 34771, and within Osceola County, Florida.
- 3. EFFECTIVE DATE.** This Resolution shall take effect immediately upon adoption.

**PASSED AND ADOPTED** this \_\_\_\_ day of \_\_\_\_\_, 2023.

ATTEST:

**BELLA TARA COMMUNITY DEVELOPMENT DISTRICT**

\_\_\_\_\_  
Secretary/Assistant Secretary

\_\_\_\_\_  
Chair/Vice Chair, Board of Supervisors

# SECTION VII

# SECTION C

# SECTION 1

***Bella Tara***  
***Community Development District***

***Unaudited Financial Reporting***  
***September 30, 2023***



# Table of Contents

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 Balance Sheet

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 General Fund

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**Bella Tara**  
**Community Development District**  
**Combined Balance Sheet**  
**September 30, 2023**

	<i>General Fund</i>	<i>Capital Projects Fund</i>	<i>Totals Governmental Funds</i>
<b>Assets:</b>			
-			
Operating Account	\$ 1,245	\$ -	\$ 1,245
Due from Landowner	-	-	-
Due from Capital Projects Fund	1,491	-	1,491
Due from Developer	11,663	-	11,663
<b>Total Assets</b>	<b>\$ 14,399</b>	<b>\$ -</b>	<b>\$ 14,399</b>
<b>Liabilities:</b>			
Accounts Payable	\$ 5,262	\$ 1,491	\$ 6,753
Due to Landowner	-	-	-
<b>Total Liabilities</b>	<b>\$ 5,262</b>	<b>\$ 1,491</b>	<b>\$ 6,753</b>
<b>Fund Balance:</b>			
Restricted for:			
Capital Projects	\$ -	\$ (1,491)	\$ (1,491)
Unassigned	9,137	-	9,137
<b>Total Fund Balances</b>	<b>\$ 9,137</b>	<b>\$ (1,491)</b>	<b>\$ 7,646</b>
<b>Total Liabilities &amp; Fund Balance</b>	<b>\$ 14,399</b>	<b>\$ -</b>	<b>\$ 14,399</b>



**Bella Tara**  
**Community Development District**  
**General Fund**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**For The Period Ending September 30, 2023**

	Adopted Budget	Prorated Budget Thru 09/30/23	Actual Thru 09/30/23	Variance
-				
Developer Contribution	\$ 63,265	\$ 63,265	\$ 33,372	\$ (29,893)
<b>Total Revenues</b>	<b>\$ 63,265</b>	<b>\$ 63,265</b>	<b>\$ 33,372</b>	<b>\$ (29,893)</b>
<b>Expenditures:</b>				
<b><i>General &amp; Administrative:</i></b>				
Engineering	\$ 2,000	\$ 2,000	\$ -	\$ 2,000
Attorney	25,000	25,000	2,923	22,077
Dissemination Agent	250	250	-	250
Management Fees	20,000	20,000	14,000	6,000
Website Maintenance	1,890	1,890	-	1,890
Telephone	200	200	117	83
Postage & Delivery	500	500	168	332
Insurance General Liability	5,500	5,500	931	4,569
Printing & Binding	500	500	250	250
Legal Advertising	6,500	6,500	5,076	1,424
Other Current Charges	750	750	389	362
Office Supplies	-	-	381	(381)
Dues, Licenses & Subscriptions	175	175	-	175
<b>Total General &amp; Administrative</b>	<b>\$ 63,265</b>	<b>\$ 63,265</b>	<b>\$ 24,235</b>	<b>\$ 39,030</b>
<b>Total Expenditures</b>	<b>\$ 63,265</b>	<b>\$ 63,265</b>	<b>\$ 24,235</b>	<b>\$ 39,030</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,137</b>	<b>\$ 9,137</b>
<b>Net Change in Fund Balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 9,137</b>	<b>\$ 9,137</b>
<b>Fund Balance - Beginning</b>	<b>\$ -</b>		<b>\$ -</b>	
<b>Fund Balance - Ending</b>	<b>\$ -</b>		<b>\$ 9,137</b>	

# SECTION 2

# Bella Tara

Community Development District

Funding Request #8

October 23, 2023

	<b>PAYEE</b>		<b>GENERAL FUND</b>
<b>1</b>	<b>Egis Insurance Advisors</b> Inv 20514 - FY2024 Insurance	\$	5,000.00
<b>2</b>	<b>GMS-Central Florida, LLC</b> Inv# 1 - Mgmt Fees & Expenses (Oct 2023)	\$	3,375.00
	<b>TOTAL</b>	<b>\$</b>	<b>8,375.00</b>

Please make check payable to:

**Bella Tara Community Development District**  
5385 N Nob Hill Road  
Sunrise, FL 33351

# INVOICE



<b>Customer</b>	Bella Tara Community Development District
<b>Acct #</b>	1391
<b>Date</b>	10/05/2023
<b>Customer Service</b>	Michelle Thomas
<b>Page</b>	1 of 1

**Bella Tara Community Development District**  
**c/o Wrathell & Associates**  
**2300 Glades Rd, Ste. 410W**  
**Boca Raton, FL 33431**

Payment Information	
<b>Invoice Summary</b>	\$ 5,000.00
<b>Payment Amount</b>	
<b>Payment for:</b>	Invoice#20514
1001231082	

Thank You

Please detach and return with payment



Customer: Bella Tara Community Development District

Invoice	Effective	Transaction	Description	Amount
20514	10/01/2023	Renew policy	Policy #1001231082 10/01/2023-10/01/2024 Florida Insurance Alliance  GL,POL,EPLI,HNO - Renew policy Due Date: 10/5/2023	5,000.00

**Total**

\$ 5,000.00

Thank You

*FOR PAYMENTS SENT OVERNIGHT:*  
 Bank of America Lockbox Services, Lockbox 748555, 6000 Feldwood Rd. College Park, GA 30349

<b>Remit Payment To: Egis Insurance Advisors</b> P.O. Box 748555 Atlanta, GA 30374-8555	(321)233-9939	<b>Date</b>
	sclimer@egisadvisors.com	10/05/2023

**GMS-Central Florida, LLC**

1001 Bradford Way  
Kingston, TN 37763

**Invoice**

**Invoice #:** 1

**Invoice Date:** 10/1/23

**Due Date:** 10/1/23

**Case:**

**P.O. Number:**

**Bill To:**

Bella Tara  
219 E Livingston St  
Orlando, FL 32801

Description	Hours/Qty	Rate	Amount
Management Fees - October 2023		3,125.00	3,125.00
Website Administration - October 2023		100.00	100.00
Information Technology - October 2023		150.00	150.00
<b>Total</b>			<b>\$3,375.00</b>
<b>Payments/Credits</b>			<b>\$0.00</b>
<b>Balance Due</b>			<b>\$3,375.00</b>

# SECTION 3

**BOARD OF SUPERVISORS MEETING DATES  
BELLA TARA COMMUNITY DEVELOPMENT DISTRICT  
FISCAL YEAR 2024**

The Board of Supervisors of the **Bella Tara Community Development District** will hold their regular meetings for Fiscal Year 2024 at 1:00 PM at the **Hart Memorial Central Library, 211 E. Dakin Avenue, Kissimmee, Florida 34741**, on the fourth Tuesday of the month, unless otherwise indicated, as follows:

**October 24, 2023**  
**November 28, 2023**  
**December 26, 2023**  
**January 23, 2024**  
**February 27, 2024**  
**March 26, 2024**  
**April 23, 2024**  
**May 28, 2024**  
**June 25, 2024**  
**July 23, 2024**  
**August 27, 2024**  
**September 24, 2024**

The meetings are open to the public and will be conducted in accordance with the provision of Florida Law for Community Development Districts. The meetings may be continued to a date, time, and place to be specified on the record at the meeting. A copy of the agenda for these meetings may be obtained from the District Manager, Governmental Management Services – Central Florida, LLC, 219 E. Livingston Street, Orlando, FL 32801; by calling (407) 841-5524, during normal business hours, or via the District’s website at <https://bellataracdd.com>.

There may be occasions when one or more Supervisors or staff will participate by speaker telephone. Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (407) 841-5524 at least 48 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Office.

A person who decides to appeal any decision made at the meeting with respect to any matter considered at the meeting is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

George S. Flint  
District Manager  
Governmental Management Services – Central Florida, LLC